**Remote School Planning Template – Emergency Preparedness @ Woodward Academy**

Teachers, please complete the form below and submit to your department head or principal by **October 14, 2011**. Please contact your department head, tech specialist or Nneka or Shelley in IT if you need assistance completing your plan.

**Online Tools / Minimal Expectations**

* **Grades PK-K** - *Edline* plus wiki, blog or Google site with instructions, assignments, activities and/or resources (for parents). Activities do not have to be tech based!
* **Grades 1-3 -** *Edline* plus wiki, blog or Google site with instructions, assignments, activities and/or resources (students assisted by parents as needed).
* **Grades 4-12** – *Edline* (including HW hand-in and quizzes), email, Google Docs; wiki, blog or Google site.
* **All Grades:** Videos, podcasts and interactive websites as appropriate.

**Optional:** Moodle (or other LMS), screencasting, discussion boards, presentation tools (Prezi, Voicethread, slideshare), participation tools (Wallwisher, Voicethread) Skype, etc...

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| **Teacher Name:** | **Jonathan Lee** | | |
| **Grade Level/Subject/Course**: | English 1 CP | | |
| **Resources, online tools and strategies I will use to deliver “remote classroom**:” (Assume students will not have textbooks at home; Use of Edline *required* as central communication hub) | | | |
| **URL for Welty’s “A Worn Path”: http://www.theatlantic.com/past/docs/issues/41feb/wornpath.htm**  **URL for Prometheus’s Story:** [**http://www.greekmyths-greekmythology.com/prometheus-fire-myth/**](http://www.greekmyths-greekmythology.com/prometheus-fire-myth/)  **URL for turnitin.com: Found on Edline www.turnitin.com** | | | |
| **Materials I will need at home to deliver instruction** (e.g. textbook, computer files, software, microphone): | | | |
| **Computer and access to Edline and internet. Set up a REMOTE SCHOOL folder on Edline as a drop-box.** | | | |
| **Skills I need to learn/refresh to implement my plan:** | | | |
| **NONE.** | | | |
| **Expectations of students (include needed tech skills):** (Include plans for ensuring students have needed skills / understand expectations) | | | |
| **Students are familiar with uploading to Edline since they have used Journal/Homework Drop Box all year as well as turnitin.com.** | | | |
| **How I will “take roll” to confirm that students have received my instructions** (Post Edline discussion comment, email teacher, respond to survey, etc…) | | | |
| **By the end of the 3rd day, I will check to see that all students have completed the assignments.** | | | |
| **Ideas/methods to ensure “active learning:”**  (i.e. student interactivity, collaboration, artifacts/ demonstrations of learning) | | | |
| Students will read the Welty story (“A Worn Path”) on day 1.  On Day 1 homework, students look for determination, courage, sense of humor. Students find 2 quotations from story to support each characteristic. Students copy quotations onto a word.doc and submit to the Remote School Drop Box. Students will use BOLD PRINT to signify the most important part of each quotation, the meat of the quotation that they may use later in their IQCs.  Students will read the Prometheus story on day 2.  On day 3, these two characters (Phoenix and Prometheus) share these traits: they bring life; they steal for the sake of others; they suffer; they confront powerful forces.  Using a table with 3 columns, the students will add plot details that prove the two characters reveal each of these four traits. The chart will be a handout on Edline. | | | |
| **Address of my blog, wiki, Google site, LMS, etc…** (Must be linked from Edline) | | | Will utilize Edline only. |
| **Colleague who will assist if I am ill during remote school:** | | | **Shean or McNash** |
| **Other ideas/considerations/concerns:** | | | |
| If students have issues with internet access, completion of this project could be problematic. Students who do not complete the assignment must have notes from parents in order to receive any extension, and the incomplete assignment will be treated as make-up work.  Those students who do not have parental verification will not be given credit for the assignment and his or her average will be docked accordingly. | | | |
| **Reviewed by Department Head or Administrator (Name / Date)** | | **Peggy Dyer McNash 10/13/11** | |

Submitted 10/13/11